

APPLICATION GUIDE

THREE STEP CANDIDACY PROCESS



1. APPLY ONLINE

at www.projectinspiretn.org
and review this guide
for application details



2. INITIAL INTERVIEW

Our team will review your
application and schedule an
in-person or online interview



3. SELECTION WEEKEND

If invited, attend selection
weekend in Chattanooga
on Nov 19-20 or Feb 25th-
26th

APPLY NOW AT WWW.PROJECTINSPIRETN.ORG



IF YOU'RE READY FOR MORE DETAILS, THIS GUIDE IS FOR YOU.

WE'LL COVER:

- Program eligibility
- Application deadlines & important dates
- Supporting documents needed
- Praxis exams
- Additional details about the process
- What to expect about the initial interview
- Being offered a position with the program

Have questions? Contact Castwell Fider, Project
Inspire Talent Management Specialist at
cfider@projectinspiretn.org // 423-668-2427

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DETERMINE YOUR PROGRAM ELIGIBILITY

We are thrilled that you want to become a teacher in Hamilton County. To meet the basic requirements of the Project Inspire teacher residency program, you must:

- Hold a bachelor's degree from a regionally accredited university by June 2018
- Be a US citizen or permanent resident
- Be prepared to make a four-year commitment as a full time teacher for Hamilton County schools
- Meet content-knowledge criteria for our one of our different license options. Content requirements are:

6-12 Mathematics

A major in mathematics, ENG, or related discipline.

We will also consider individuals who have a minor and/or demonstrate competency by passing content knowledge praxis.

6-12 Science

A major in biology, chemistry, biochemistry or other science related field. We will also consider individuals who have a minor and/or demonstrate competency by passing content knowledge praxis.

Elementary Grades

A major in any area of study will be considered.

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REVIEW IMPORTANT DATES

Project Inspire accepts applications on a rolling basis from August 15, 2017- February 12, 2018. We review submitted applications after each deadline and offer initial interviews at that point. Pick one deadline to your application by:

- September 5
- October 5
- November 6 - Early App Deadline
- December 4
- January 8
- February 12 - Final App Deadline

The earlier you apply, the better! After you submit an application, you'll receive personal communication from our staff about the application process.

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GATHER SUPPORTING DOCUMENTS FOR APPLICATION

- Unofficial transcripts from all universities attended
- Three professional references. We highly recommend that these references have in-depth knowledge of you as a person
- Resume, detailing your education, professional experience, volunteer experience. It's especially important to include all experiences working with children

*To submit an application, you do not need to have every document gathered for application. Simply submit the online application with resume and transcripts to get started.

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TAKE PRAXIS AND SUBMIT SCORES

Project Inspire is a teacher preparation program and works with an IHE to license program completers. Depending on the content area that you want to pursue, you will need to take appropriate praxis tests for entrance to the program. Scores may be e-mailed to cfider@projectinspiretn.org

6-12 Mathematics

Mathematics 5161
Scores must be submitted by
selection weekend

6-12 Science

Chemistry 5245 or
Biology 5235
Scores must be submitted by
selection weekend

Elementary Grades

Elementary Education:
Content Knowledge 5018
Tests must be passed
by selection weekend

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PREPARE TO APPLY TO GRADUATE SCHOOL

If you are invited to selection weekend, our staff will work with you to begin the graduate school application process at that time. You will want to gather the following items for submission:

- Official copies of all undergraduate transcripts
- Recent GRE scores (within last five years) or MAT (Millers Analogy Test) scores



QUICK REVIEW

One more time, here's an overview of the process with additional details.



APPLY

At this point, start gathering your documents and register for the praxis. This is also a great time to attend program meetups if you live in Chattanooga.



INTERVIEW

After you apply, you may be asked to interview with us in person or remotely. Once the interview is over, we will notify you if you are a finalist.



SELECTION WEEKEND

All finalists attend selection weekend in Chattanooga on Nov 19-20 or Feb 25-26. You'll meet our program staff, residents, and experience a Project Inspire training site

WHAT CAN I EXPECT FROM THE APPLICATION PROCESS?

You can expect personal, friendly interaction with our staff as we help you get to know Project Inspire and our work in Chattanooga. If you are confused about the application process, or have questions about the program, just ask. We're here to help.

WHAT SHOULD I KNOW ABOUT THE INITIAL INTERVIEW?

The initial interview will be with a few members of our team and is about thirty minutes long. We will schedule it over Skype if you live out of town. If you're a local, you can come into our offices for the interview. It's important for us to get to know you in person and hear more about your story and desire to make an impact through teaching! Bring your A game to this interview and dress to impress.

TELL ME MORE ABOUT SELECTION WEEKEND...

We can't wait to have you visit our hometown of Chattanooga, TN. Selection Weekend is a chance for us to show you our beautiful city and help you get a picture for the community that you will be part of through residency. If you need accommodations, we can work with you on that.

You will also participate in a series of interviews, a group problem solving activity, and present a mini-lesson to a group of students. Selection weekend is the final piece of the application process and we will offer residency positions within two weeks.



ONBOARDING AND ORIENTATION

If you receive an offer to join our program, our team will start working with you on the onboarding process. More details will come at that time, but if you are a person who likes to plan, here's a brief preview for what will come next:

- Finish up the Lee University graduate application, if needed
- Fill out 2017-2018 FAFSA for summer 2018
- Complete a background check
- Retake praxis, if needed
- Take Millers Analogy Test (MAT)
- Make living accommodations in Chattanooga (We will help you with this!)
- Plan to be in Chattanooga for orientation May 31 - June 1

